



## UNITED POWER GENERATION & DISTRIBUTION COMPANY LIMITED

United House, Madani Avenue, United City, Dhaka-1212, Bangladesh,  
Tel:+880 9666 700 900, Web:www.unitedpowerbd.com, E-mail: info.power@united.com.bd

### NOTICE OF THE 17<sup>th</sup> ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 17<sup>th</sup> AGM of **United Power Generation & Distribution Company Ltd. (UPGDCL)** will be held on 19<sup>th</sup> December 2024 (Thursday) at 11:00 a.m. (Dhaka Time) in the **digital platform** through the following link <https://agmbd.live/unitedpower2024> to transact the following business:

#### ORDINARY BUSINESS:

1. To receive, consider, and adopt the Audited Financial Statements for the year ended 30 June 2024 along with the Auditors' and Directors' Reports;
2. To declare dividend for the year ended 30 June 2024;
3. To elect/re-elect Directors;
4. To appoint Statutory Auditor of the Company for the year 2024-25 and to fix their remuneration;
5. To appoint Corporate Governance Compliance Auditor for the year 2024-25 and to fix their remuneration;

#### SPECIAL BUSINESS:

1. To consider and approve the **Related Party** Transactions (as disclosed in Note 10 of the Separate and Note 11 of the Consolidated Audited Financial Statements), pursuant to the BSEC Notification No. BSEC/CMRRCD/2009-193/Admin/103 dated 5<sup>th</sup> February 2020;
2. To consider and approve the issuance of **Corporate Guarantee** in favor of Dhaka Bank Ltd. on behalf of United Enterprises & Company Ltd. (UECL), pursuant to the BSEC Order No. SEC/CMRRCD/2006-159/Admin/02-10 dated 10<sup>th</sup> September 2006.

By order of the Board

Dhaka, 27-11-2024

Sd/-

**Elias Howladar, ACS**  
Company Secretary

#### Notes:

1. Members whose names appear on the Members/Depository Register as on "**Record Date i.e., 18<sup>th</sup> November 2024**" are eligible to attend the AGM and are also entitled to receive Dividend.
2. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/91 dated 31<sup>st</sup> March 2021, the AGM will be a virtual meeting of the Members, which will be **conducted via live webcast by using the digital platform**.
3. A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote on his/her behalf. The scanned copy of "The Proxy Form, duly signed and affixed with a BDT 20 revenue stamp must be sent through email at [elias@united.com.bd](mailto:elias@united.com.bd) or [sazzad.kabir@united.com.bd](mailto:sazzad.kabir@united.com.bd) no later than 72 hours before the commencement of the AGM.
4. The link for joining the AGM and detailed login process will be notified to the respective Member through email.
5. Members will be able to submit their questions/comments and vote electronically 24 hours before the commencement of the AGM and during the AGM. For logging into the system, the Member needs to put their 16-digit Beneficial Owner (BO) ID number and other credentials as proof of their identity, by visiting the link <https://agmbd.live/unitedpower2024>
6. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20<sup>th</sup> June 2018, a copy of the Annual Report will be sent to the e-mail address of the Member mentioned in their respective Beneficial Owner (BO) account maintained with the Depository based on the Record Date information.
7. We encourage Members to login to the system fifteen (15) minutes before the meeting.



17<sup>th</sup> AGM QR